

(Please return Pages 1 to 3 of this form by email)

Email address: sgmtsek@hyd.gov.hk

To: Highways Department
The Government of the Hong Kong Special Administrative Region
(Attn: Chief Engineer/ Railway Development 2-1)

Request for Tender Documents of
Smart and Green Mass Transit System in East Kowloon

On behalf of the following company, I hereby request for tender documents of the Smart and Green Mass Transit System in East Kowloon (the System).

Company Name:

Company Chop

Contact Person:

Telephone No.:

Fax No.:

Email address:

Company Website:

Scope of Business:

☐ Developer

☐ Contractor

☐ System Operator

☐ System Supplier

☐ Others, with capability of delivering the project (please specify below)

I acknowledge that I have read, understood and agreed the following Points to Note:

1. Relevant interested parties with the capability of delivering the project (including developers, contractors, system operators, system suppliers and the like) can make a request for obtaining the tender documents.
2. Open tendering is adopted. Local and non-Hong Kong companies that meet the conditions for participation specified in the tender documents are invited to submit tender. The tenderer itself, or at least one of the shareholders (or the direct parent company of such shareholders) must meet the following qualification and other conditions for participation specified in the tender documents:
 - with at least five (5) consecutive years of experience in operating a land-based public transportation system in or outside Hong Kong with an average daily patronage of at least 40,000 within the past fifteen (15) years counting from tender closing date.
3. The companies which request for the tender documents (the requesting companies) should provide their company information in the application form stamped with the company chop for ease of identification. If necessary, Highways Department (HyD) will require the requesting companies to provide supplementary information on their scope of business. If the requesting companies do not provide sufficient information, HyD may not be able to process the applications. All information collected is for the purpose of processing application for requesting the tender documents.
4. An acknowledgement email would be automatically generated and sent to the requesting companies upon a successful submission of application form. If you do not receive an acknowledgement email within two working days, please contact HyD by email (email address: sgmtsek@hyd.gov.hk).
5. Upon confirming receipt of relevant information by HyD, the requesting companies will be contacted for collecting the tender documents via the email address provided in the application form. Please make sure that all information provided is accurate and complete. HyD will not be responsible for any failure of communication or correspondence due to inaccurate/incomplete information provided.
6. The requesting companies shall not disclose the tender documents or any information (including any drawings, specifications, documents, design, materials) provided by the Government to the requesting companies for the purpose of this tender invitation, to any person other than Authorised Persons. Any disclosure to any Authorised Person shall be in strict confidence and shall be on a “need to know” basis and extend only so far as may be necessary for the purposes of preparing and making submissions for this tender invitation. For the purpose of this point to note, an Authorised Person shall mean any of (i) employees, agents, associates, consultants, and any other persons engaged in connection with this tender invitation of the requesting companies; (ii) potential partners (e.g. joint venture, engagement of specialist(s)/subcontractors) of the requesting companies for the project; and (iii) employees, agents, associates, consultants, and any other persons engaged in connection with this tender invitation of the potential partners in item (ii) above.

7. Personal data provided in the application form will be used for handling the request for the tender documents. It may be disclosed to relevant bureaux/departments and their consultants in processing the information related to the aforesaid purpose. The requesting companies have rights of access and correction with respect to the personal data provided in this application form. Such a request can be made in writing to HyD by email to sgmtsek@hyd.gov.hk.

Signature:	_____	Name (Block Letters):	_____
Post:	_____	Date:	_____